



VISA APPLICATION REPUBLIC OF SLOVENIA

USEFUL ADVICE & TIPS

Dear CML Horizons 2016-participants,

On the following pages you will find helpful advice and tips to guide you all the way through the visa-application process.

Please make sure that you have valid travel documents, and that you **apply for your visa the latest by end of January 2016**, if required! To obtain an official invitation letter, your hotel confirmation or any other supporting document required for your visa application, please contact Natasa Kozjak from Liberty Slovenia at email natasa.simikic.kozjak@liberty-int.com. Natasa will be happy to send you the relevant documents.

We wish you good luck with your visa-application! If you need any help, please do not hesitate to contact Natasa Kozjak (see e-mail above) or the organizers at info@cmladvocates.net.

Thank you.

The Organizers

Giora, Jan & Nicole

CML Advocates Network



GENERAL INFORMATION

On the following website (official website of the Slovenian Ministry of Foreign Affairs) you will find all relevant information on the requirement of a visa. The website answers important questions such as:

- Do I need a visa to enter the Republic of Slovenia?
- How to apply for a visa?
- Where to I find visa application forms and where do I apply?
- Etc.

Please check out the following link and read the information provided carefully:

http://www.mzz.gov.si/en/travel_and_visa_information/visa_information/for_visa_applicants

VISA REQUIREMENTS

Before travelling to the Republic of Slovenia, please check whether you need a visa.

A list of third countries whose nationals **must hold** a short-stay visa is available on the following link:

http://ec.europa.eu/dgs/home-affairs/e-library/documents/policies/borders-and-visas/visa-policy/docs/en_information_539-2001.pdf

REQUIRED DOCUMENTS FOR VISA APPLICATION

The following supporting documents are required (short-stay visas):

A. VALID PASSPORT / TRAVEL DOCUMENT

- The travel document presented must be valid at least three months after the intended date of departure from the EU Member States if a single-entry visa is applied for.
- If a multiple-entry visa is applied for, the travel document must be valid three months after the last intended date of departure.
- The travel document must contain sufficient, and at least two, blank pages (one to affix the visa sticker(s) and one to affix the stamp of the border control authorities).

B. DOCUMENTATION RELATING TO THE PURPOSE OF THE JOURNEY

- An invitation from a company or an authority to attend meetings, conferences or events connected with trade, industry or work;
- Other documents which show the existence of trade relations or relations for work purposes;
- Entry tickets for fairs and congresses, if appropriate;
- Documents proving the business activities of the company;
- Documents proving the applicant's employment status in the company;

C. DOCUMENTATION ALLOWING FOR THE ASSESSMENT OF THE APPLICANT'S INTENTION TO LEAVE THE TERRITORY OF THE EU MEMBER STATES BEFORE THE EXPIRY OF THE VISA



- Return ticket or a reservation
- Proof of financial means in the country of residence
- Proof of employment; bank statements
- Proof of real estate property
- Proof of integration into the country of residence: family ties; professional status.

D. DOCUMENTATION ON THE APPLICANT'S FAMILY SITUATION

- Consent of parental authority or legal guardianship (when a minor is not travelling with them);
- Proof of family ties with the host/inviting person.

As a rule, the visa application should contain originals and copies of the documentation.

TIPS FOR YOUR INTERVIEW AND / OR WRITTEN APPLICATION

1. WHAT IS CML HORIZONS AND WHAT ARE THE OBJECTIVES?

- CML HORIZONS is global annual international conference for leukemia patient advocacy leaders
- The organizers are expecting about 130 leukemia patient leaders from 65 countries
- The conference will take place at Grand Union Hotel Ljubljana (address: Miklošičeva cesta 1, 1000 Ljubljana, Slovenia), phone: +386 1 308 12 70)
- The conference will last from May 6th to May 8th, 2016.
- The main objectives of the conference are:
 - educating patient advocates
 - building patient groups' capacity
 - implementing advocacy initiatives

2. WHO HOSTS AND ORGANIZES THE CONFERENCE?

- CML HORIZONS is hosted by the “CML Advocates Network”, a global network of 103 leukemia patient groups in 79 countries on all continents.
- The conference is governed and organized by a global Steering Committee of CML Patient Advocates from North America, Latin America, Asia & Pacific, Western Europe, Central and Eastern Europe and West Asia, Middle East and Africa.
- The CML Advocates Network is formally run by the Swiss-based non-profit “Leukemia Patient Advocates Foundation”. This foundation is registered in Berne, Switzerland.

3. BRIEF HISTORY?

- The history of the conference dates back to 2003 when it was first established by Pharma company “Novartis” under the name “New Horizons”
- Up to 2011 it was funded and organized by Novartis.
- Since 2012 it is now a fully community-organized conference, under the umbrella of the Swiss-based non-profit “Leukemia Patient Advocates Foundation”.
- This year’s conference will be the 14th conference in a row.



4. *WHAT ARE YOU ATTENDING THE CONGRESS FOR AND WHAT WILL YOUR ROLE BE?*

- I am the leader of the patient-group xxx (name of your organization), based in xxxx (country).
- Our organization currently has xxxx active members.
- Main reasons for joining CML Horizons 2016:
 - o Scientific knowledge and medical updates provided by renowned CML-experts (medical sessions)
 - o Best-practice sessions, presentations on advocacy and Marketplace Sessions (advocacy-sessions)
 - o Excellent networking-opportunity with other advocates from all over the world
- I will myself lead a workshop/hold a presentation at the conference about xxxx (if applicable)

5. *WHO IS PAYING FOR YOUR TRAVEL AND LIVING COSTS?*

- I paid for my flights and a conference fee which covers my subsistence costs, including also return transfer from the airport to the venue, accommodation during the conference, as well as food and beverages.
- OR: I have applied / received a scholarship that covers my travel costs and / or the conference fee (if applicable)

6. *PURPOSE OF YOUR TRIP?*

Business